SUNDARAM MUTUAL
Sundaram Finance Group

For office use only

UMRN | Date D D M M Y Y Y Y ①

NACH/OTM Registration

Sponsor Bank Code: CITI000PIGW | ✓ Create ○ Modify ○ Cancel

Utility Code: CITI00002000000037 | I/We authorise: **SUNDARAM MUTUAL FUND**

②To debit Tick (✓) ☐ SB ☐ CA ☐ SB-NRE ☐ SB-NRO ☐ Others..... | Bank A/c No ③

④ With Bank: Name of customers bank | IFSC | or MICR ⑤

⑥ An amount of ₹ (in words) | ₹

DEBIT TYPE ☒ ~~Fixed Amount~~ ☑ **Maximum Amount**

FREQUENCY ☒ ~~Daily~~ ☒ ~~Weekly~~ ☒ ~~Bi-Monthly~~ ☒ ~~Monthly~~ ☒ ~~Quarterly~~ ☒ ~~Half-yearly~~ ☒ ~~Annually~~ ☑ **As & when presented**

⑦ Reference 1: URN | Reference 2: Folio No ⑧

1. I agree for the debit of Mandate processing charges by the Bank whom I am authorizing to debit my account as per latest Schedule of charges of the Bank. **2.** This is to confirm that the declaration has been carefully read, understood and made by me/us. I am authorising the user entity/corporate to debit my account, based on the instructions as agreed and signed by me. **3.** I have understood that I am authorised to cancel/amend this mandate by appropriately communicating the cancellation/amendment request to the user entity/corporate or the bank where I have authorized the debit. **4.** I/We understand and accept that in case transactions initiated against this mandate (within valid period of mandate) is/are rejected due to insufficient funds or such other reason as permitted under applicable law. action may be taken against me/us under applicable law (including Negotiable Instruments Act).

⑨ PERIOD
From D D M M Y Y Y Y
To* D D M M Y Y Y Y

Signature of the Primary Holder ⑩ | Signature of the Joint Account Holder | Signature of the Joint Account Holder

1 Name as in bank records | 2 Name as in bank records | 3 Name as in bank records ⑪

***Maximum period of validity of this mandate is 40 years only**

CHANGE OF BANK FOR EXISTING SIP

☐ All SIP ☐ Specified SIP | Folio No

Name of First/Sole Unit Holder (Name as per PAN card)

FIRST | MIDDLE | LAST

Existing SIP Details for Change of Bank

Scheme Name | Plan & Option / Sub-Option

SIP Amount ₹ | SIP Amount ₹ (in words)

SIP Date | SIP Start Month/Year | SIP End Month/Year

SIP TOP UP Start Month / Year | SIP TOP UP Frequency ☐ Half Yearly ☐ Yearly

TOP UP Amount*: (Minimum ₹ 500) ₹._____

Declaration: I/We hereby declare that the particulars provided in this mandate are correct and complete and hereby agree to participate in the OTM/NACH/Direct Debit/Standing Instructions (SI) and make payments through the NACH platform according to the terms and conditions thereof. I/We further hereby agree and acknowledge that I/we will not hold the AMC and/or responsible for any delay and/or failure in debiting my bank account for reasons not attributable to the negligence and/or misconduct on the part of the AMC I/We hereby declare and confirm that, irrespective of my/our registration of the above mobile number in the DO NOT DISTURB (DND)'. 'or in any similar register maintained under applicable laws, now or subsequent to the date hereof, I/We hereby consent to the Bank/ Sundaram Asset Management Company communicating with me/us in any manner whatsoever on the said mobile number with respect to the transactions carried out in my/our aforementioned bank account(s). I/We hereby agree to abide by the terms and conditions that may be intimated to me/us by the Sundaram Asset Management Company/Bank with respect to the OTM/NACH/Direct Debit/SI from time to time.

Authorisation to Bank: This is to inform that I/We have registered for OTM / NACH (Debit clearing) / Direct Debit/ SI facility and that the payment towards my/our investments in the Schemes of Sundaram Mutual Fund shall be made from my/our above mentioned bank account with your Bank. I/We hereby authorize the representatives of Sundaram Asset Management Company, Investment Manager to Sundaram Mutual Fund carrying this mandate form to get it verified and executed. I/We authorize the Bank to debit my/our above-mentioned bank account for any charges towards mandate verification, registration, transactions, returns, etc, as applicable for my/our participation in NACH/OTM/Direct Debit/SI.

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✍ **Signature of Sole/First Unit Holder's Signature**	✍ **Signature of Second Unit Holder's Signature**	✍ **Signature of Third Unit Holder's Signature**

INSTRUCTIONS TO FILL ONE TIME MANDATE (OTM)

- NACH/OTM Bank Mandate can be used for both SIP and Lump Sum Purchase.
- Investors are allowed to perform Lump sum purchase and SIP on a same day provided the NACH/OTM bank account has the adequate funds to honor multiple debits
- NACH/OTM is applicable for both Individual and Non-Individual
- Registration of Multiple NACH/OTM forms is acceptable with different Bank and Accounts.
- Per transaction limit should be less than or equal to the amount as mentioned in NACH/OTM Form already registered or submitted, if not registered
- Investors are required to submit “NACH/OTM” registration first and only after successful registration an existing “NACH” associated with a SIP can be cancelled.
- NACH/OTM request will be accepted only if the “Bank” mentioned in the request form is listed in the NACH banks list. Please contact offices of Sundaram Asset Management Company for updated list of banks eligible for NACH/OTM Facility.
- Submitting NACH/OTM form does not confirm your investments in SMF unless supported by SIP Investment Form or Common Transaction forms
- Sundaram Mutual will initiate debit instructions to the investor bank account only on receipt of valid investment instruction from the investor.
- For other Terms and Conditions governing NACH/OTM payments please refer KIM or www.sundarammutual.com
- NACH/OTM is applicable only for investments via debit instructions
- By submitting the NACH/OTM the investor authorizes Sundaram Mutual to utilize the information provided herein for the purpose of his/her investments in Sundaram Mutual Fund, including creation of a folio
- Investors are deemed to have read and understood the requirements and contents of Statement of Additional Information (SAI), Scheme Information Document (SID) and all other scheme related documents

TERMS AND CONDITIONS FOR CHANGE OF BANK FOR EXISTING SIP

- Investor needs to submit the change of bank for SIP form duly completed and signed by all the unit holders.
- This request should be received to us at least 30 days prior to the next due date of SIP.
- This form is for change in bank for SIP registered in physical OTM hence all conditions for OTM registration and existing SIP will remain same.
- The investor has to fill the OTM mandate details through which he/she wishes to route the future installments for the ongoing SIP & sign according to the mode of holding in the bank account.
- The Investor has to submit a cancelled cheque leaf with the name printed on it along with the COB request to register new bank details.
- In case the new OTM is rejected by the banker, the SIP will also be rejected.
- The existing default bank account for redemption and dividend payout in the folio will remain the same.
- Investor has option to change Debit mandate either for all SIP's or only for investor specified SIP(s) registered in the folio.
- In case investor does not opt for any option [All SIPs or Specified SIP(s)], Change of Bank will be applicable on all SIPs registered in the mentioned folio.
- AMC reserves the right to reject the request in case of any mismatch or discrepancy in the details provided.
- Incase investor wants to change the bank details for more than one SIP but not in all SIP’s available in the folio, then a separate form will be required for each SIP where bank mandate needs to be changed..